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Standard work is an agreed upon set of work procedures that effectively combines people, materials, and machines to maintain quality, efficiency, safety, and predictability. Work is described precisely in terms of cycle time, work in process,

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Shopfloor, time, layout, and the inventory needed to conduct the activity.

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› A Lean Management System at the shopfloor is known as Shopfloor Management System. Our shopfloor management system is known as: Leader Standard Work: Shopfloor Management. › Lean Production System: Collection of methods and tools to make any process lean. In Continental it is covered in Continental Business System (CBS).

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5.0 out of 5 stars Standard Work for the Shopfloor. Reviewed in the United States on April 27, 2009. Easy reading and understanding book; great tool for average beginners. It was very helpful for my Kaizen event. Helpful. 0 Comment Report abuse MissyB. 4.0 out of 5 stars great book. Reviewed in the United States on August 28, 2007. Very useful ...

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Leader standard work exists to enable leaders to better support other people in the organization who are closer to the customer in creating value. It's about servant leadership. With leadership standard work, I think it's important for any organization to start simple and then evolve.

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Leader Standard Work: Where to Start

The first one is a production capacity sheet to define what capacity you have available. The second one is a standard work combination table to define when the operator is doing what. The third one is a standard work layout sheet to help with the layout and arrangement of the machines.

Standard work is an agreed upon set of work procedures that effectively combines people, materials, and machines to maintain quality, efficiency, safety, and predictability. Work is described precisely in terms of cycle time, work in process, sequence, time, layout, and the inventory needed to conduct the activity. Standard work begins as an improvement baseline

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and evolves into a reliable method. It establishes the best activities and sequence steps to maximize performance and minimize waste. In this book you will learn about: The characteristics of standards Key benefits and applications of standardization Standard work concepts and calculations Standard work steps and documentation Using standard work manuals, charts, and worksheets Cell staffing (line balancing and full work)

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Proven to increase efficiencies in the manufacturing sector, Standard Work has become a key element in reducing process waste, ensuring patient safety, and improving healthcare services. Part of the Lean Tools for Healthcare Series, this reader-friendly book builds on the success of the bestselling, Standard Work for the Shopfloor. Standard Work for Lean Healthcare explains how to apply this powerful Lean tool to increase patient safety and reduce the cost of providing healthcare services. It illustrates how standardization can help you establish best practices for performing daily work and why it should be the cornerstone for all of your continuous improvement efforts. Presented in an easy-to-assimilate format, the book describes work in terms of cycle time, work in process, takt time, and layout. It also: Defines the key concepts of

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Standard work and explores the essential elements of a continuous improvement culture Provides detailed guidance through the process of creating, maintaining, and improving standards Illustrates the application of standardization and standard work in healthcare with a range of examples Includes access to helpful websites and further reading on standardization, standard work, the 5S System, and Lean healthcare A joint effort between the Rona Consulting Group and Productivity Press, this book presents invaluable insights from pioneers in Lean thinking to help you avoid common mistakes that can lead to unnecessary wastes of time and resources. Each richly illustrated chapter includes a chapter summary, reflection questions, and margin assists that highlight key terms, how-to steps, and healthcare examples—making this an essential resource for healthcare

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professionals starting out on their Lean journey.

The first book in The One-Day Expert series detailed the initial steps that Thomas, a young, high-potential plant manager in an industrial group, took to assess his plant's situation through measurement of operators performance. The second book in the series, *Implementing Standardized Work: Writing Standardized Work Forms* focuses on the next step

This book, the third in a series dedicated to Standardized Work, focuses on process improvement. *Implementing Standardized Work: Process Improvement* begins by explaining why standardization and process improvement are two sides of the same coin—both needing each other to achieve true sustainability. Describing

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how to use Standardized Work forms to identify easy opportunities for process improvement, the book includes simple tools and forms that readers can use to achieve quick improvements to boost morale and sustain motivation during the work ahead. Maintaining a focus on process improvement, it covers essential knowledge using a compelling story format. Following in the tradition of other books in The One-Day Expert series, this book tells the story of Thomas, a young, high-potential plant manager in an industrial group. In this installment, Thomas opens a new front line in his quest to turn around the plant's inefficiency. He tries a new type of relationship with the labor union based on mutual trust and constructive partnership, while negotiating a competitiveness plan. Readers will also see how he continues to push for the implementation of Standardized Work.

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Covering the essential methods and tools of process improvement in a manner that is easy to understand, this book can help you become familiar with the key concepts of Standardized Work and process improvement in just one day. That means you can read the book and immediately start implementing improvements that produce quick wins. The book's clear examples and illustrations will guide you through proper application of the techniques discussed.

While it is a given that most Lean companies adopt methods to standardize cyclical activities, they often fail to apply the same rigor to noncyclical work, believing that it cannot be measured. Standardized Work for Noncyclical Processes cuts to the core of this mistaken belief and shows you how to measure nonrepeating job processes and eliminate

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In this book, John Allwood establishes the prominence of Standard Work, linking it historically from Taiichi Ohno's own hand to its initial introduction to Western manufacturing and into the waiting hands of Bob Pentland. Bob Pentland later became John Allwood's teacher at Tuthill Pump in Alsip Illinois. Pentland's comments and anecdotes are included throughout the text. John introduces the tools and skills required to perform Time Observations and write Standard Work for the shop floor and then he connects those tools to A PHYSICAL Continuous Improvement Cycle and explains how the CI cycle can be used as a visual control to manage processes. John then explains how these tools and skills line up into a functional "playbook" with which to approach any new and unknown LEAN

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Situations.

Standardized Work refers to the process of finding and applying the best operational methods that will lead to cost reduction, better product quality, and increased operator safety. This book, the latest in a series dedicated to Standardized Work, focuses on operator training and auditing. It describes the methods and tools used to train operators and then check their work against the standard defined in Standardized Work forms. It also discusses how to introduce these tools in the most effective way. Following in the tradition of the other books in this series, *Implementing Standardized Work: Training and Auditing* covers essential knowledge using a compelling story format. It follows Thomas, a young, high-potential plant manager in an industrial group, as he deploys Standardized Work

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to turn around a plant that is losing money. This latest installment recounts the next steps in his process—preparing for training, conducting the training itself, and introducing an auditing process to measure its success. The book explains how to structure and present the newly improved operational methods to facilitate the training. It introduces the Job Breakdown Sheet, which gives operators the "why" for actions and provides illustrations covering key points. The book presents a customized version of the training industry's four-step training method that provides simple actionable tools that will help you perform quick and effective operator training. It also provides a number of key tips to ensure the successful establishment of auditing processes. Implementing Standardized Work: Training and Auditing provides you with the right tools and the right processes

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to train and sustain Standardized Work. Everyone's role, from the plant manager to the operator, is described and illustrated by simple examples in this book. Covering the essentials of training and auditing in a streamlined, easy-to-understand format, this book can have you applying its concepts in just one day.

Kaizen event effectiveness is a prerequisite for lean transformation success. It provides the necessary transformational jump-start, momentum, organizational learning and engagement, and sustainable, step-function improvements. The systemic use of kaizen events establishes the technical and cultural foundation for principle-driven kaizen -- the powerful combination of kaizen events and daily kaizen activities.

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The Kaizen Event Fieldbook brings this all together as an indispensable reference for lean leaders and implementers within any industry and for use at any stage within the lean implementation journey. One of lean's defining characteristics is learning by seeing, doing, and studying. In context with lean theory and lean leadership principles, readers will gain an understanding of the essential "whys" and "hows" of kaizen event standard work and event management, as well as a proven means to sustain the gains. The Fieldbook's multi-phase approach addresses strategy, pre-event planning, execution, and follow-through. Practical examples, over a hundred figures and tables, and many real-life "Gemba Tales" provide for an enriched learning experience. Also included is a chapter on the deployment of a kaizen promotion office, a glossary, and two appendices,

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Shopfloor Series
which offer blank forms and an overview
of daily kaizen.

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